

Content

Introduction	2
Framework conditions	2
Installing the SEB for Windows	3
Installing Zoom on Windows	6
Exam simulation Windows	7
Step 1: Invitation mail	7
Step 2: Registration on system	8
Step 3: Change password	9
Step 4: Prüfung aufrufen	10
Step 5: Testing the System	11
Step 6: On the day of the exam	12
Step 7: After the exam:	14
Assistance in case of difficulties	14

Publisher and owner:
TÜV NORD Akademie GmbH & Co. KG
Examination Center
Große Bahnstraße 31
22525 Hamburg

Tel.: 040 8557-2557
E-mail: perszert@tuev-nord.de

Rev. 12
Status: Rev. 12 freigegeben 08.03.2024

Introduction

A special browser is used to conduct the online examination, the Safe Exam Browser (SEB). This browser enables the checks in a protected environment. Thus, unauthorized access to other programs and the Internet is blocked. Therefore, all students solve the checks under the same general conditions.

The Safe Exam Browser (SEB) installation guide shows you which steps are necessary for installation. Supported are operating systems Windows from version 8.

Go to our website.

[Prüfungsinformationen Online - Personenzertifizierung | TÜV NORD \(tuev-nord.de\)](https://www.tuev-nord.de/Pruefungsinformationen-Online-Personenzertifizierung)

It contains the links and information for setting up the SEB.

It contains:

- general information about our online exams
- the examination regulations
- the links and information on setting up the SEB
- frequently asked questions about online examinations

Framework conditions

Computer (Windows from version 8)

Webcam

Microphone

The use of tablets and smartphones is not possible.

In the past, the use of MAC computers has repeatedly led to problems for which we are unable to provide support. We therefore strongly advise against the use of MAC OS.

Installing the SEB for Windows

Click on the installation package for your system.
[Safe Exam Browser - Download aktuelle Versionen](#)

Downloads Aktuelle Versionen

[English](#) | [Deutsch](#) | [RSS Newsfeed \(in English\) abonnieren](#) | [SEB auf Twitter folgen](#)

News
Über SEB
Allianz
Downloads – Aktuelle
Downloads – Frühere
Dokumentation Windows
Dokumentation macOS
Dokumentation iOS
Support

Aktuelle Versionen für Windows, macOS und iOS

SEB Verificator für [Windows](#) und [macOS](#)

Software-Erweiterungen für unterstützte Learning Management Systeme: [Moodle](#), [ILIAS](#).

Windows

 **Safe Exam Browser 3.7.1 für Windows**

Safe Exam Browser 3.7.1 für Windows 10 und 11

SHA1: 4d441583d652ed8d308314eb7b12545b14e35ba3

[Download](#) von unserer [GitHub Projekt-Seite](#).

Dieses Patch-Update bietet eine wichtige Fehlerbehebung für ein Gleichzeitigkeitsproblem, das zu einem zufälligen Absturz der Client-Anwendungskomponente von SEB führte. Nachfolgend eine Liste der wichtigsten neuen Funktionen und Änderungen:

- Gleichzeitigkeitsproblem bei der Hash-Berechnung von Configuration Key und Browser Exam Key behoben.

Weitere Infos in den [Release Notes](#) und im englischen Handbuch.


macOS

 **Safe Exam Browser 3.3.3 für macOS**

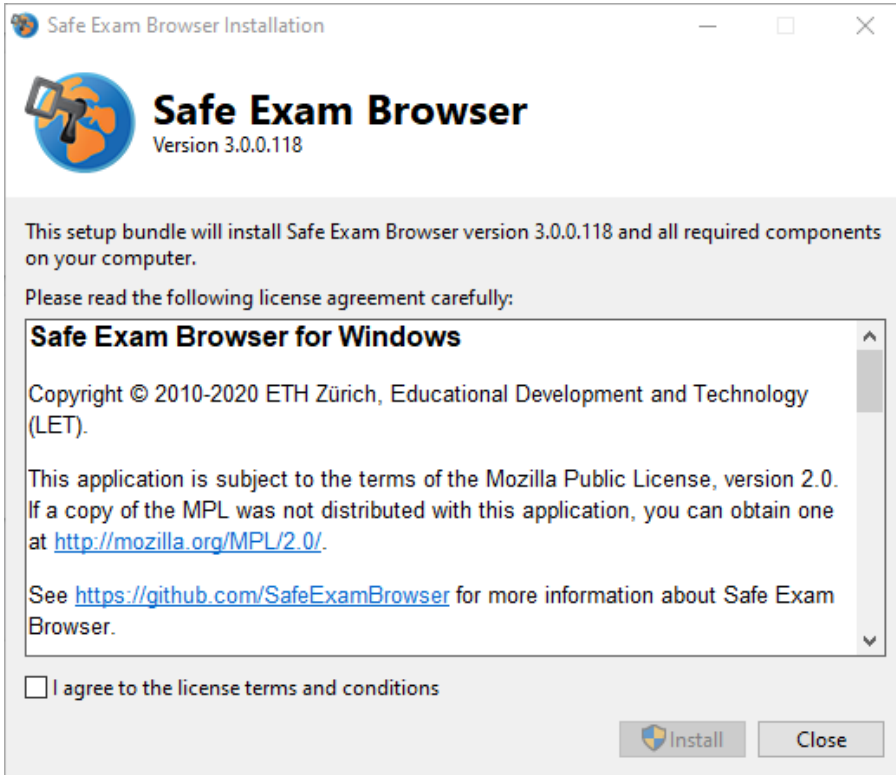
Aktuelle Version von Safe Exam Browser für macOS 14, 13, 12, 11, 10.15, 10.14, 10.13

Build 151C0. SHA1: a296a8d6f2a4425f824a80f1171a1627eba4ef16

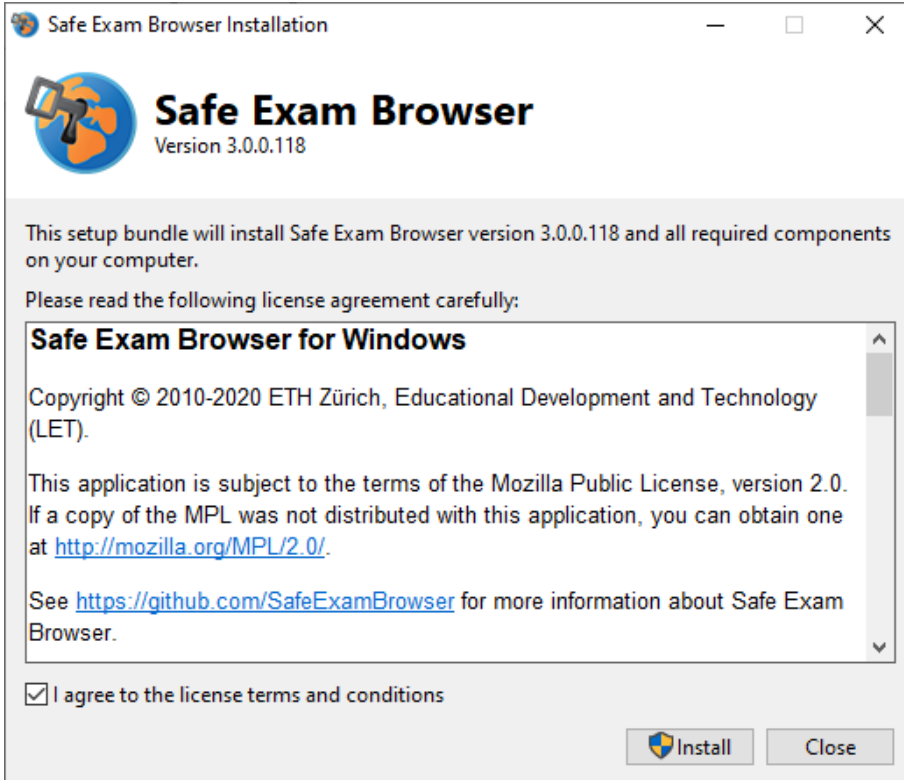
Start the installation package by double-clicking.

Name	Änderungsdatum	Typ
 SafeExamBrowserInstaller	05.10.2016 15:18	Anwendung

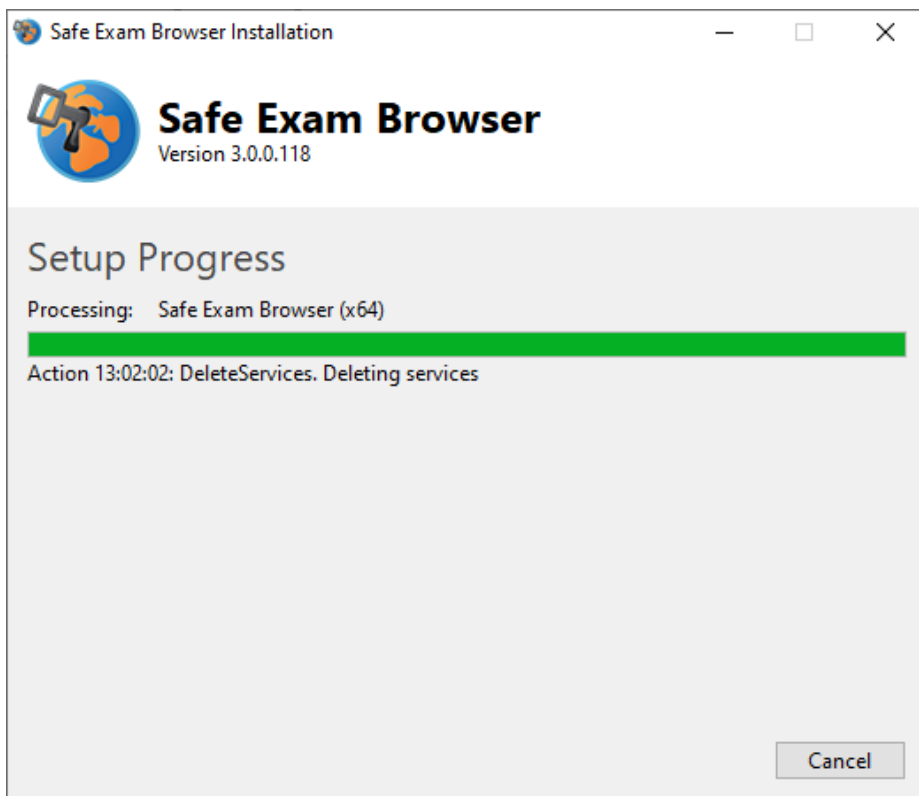
Confirm that the SEB is allowed to be installed.
Press Next.



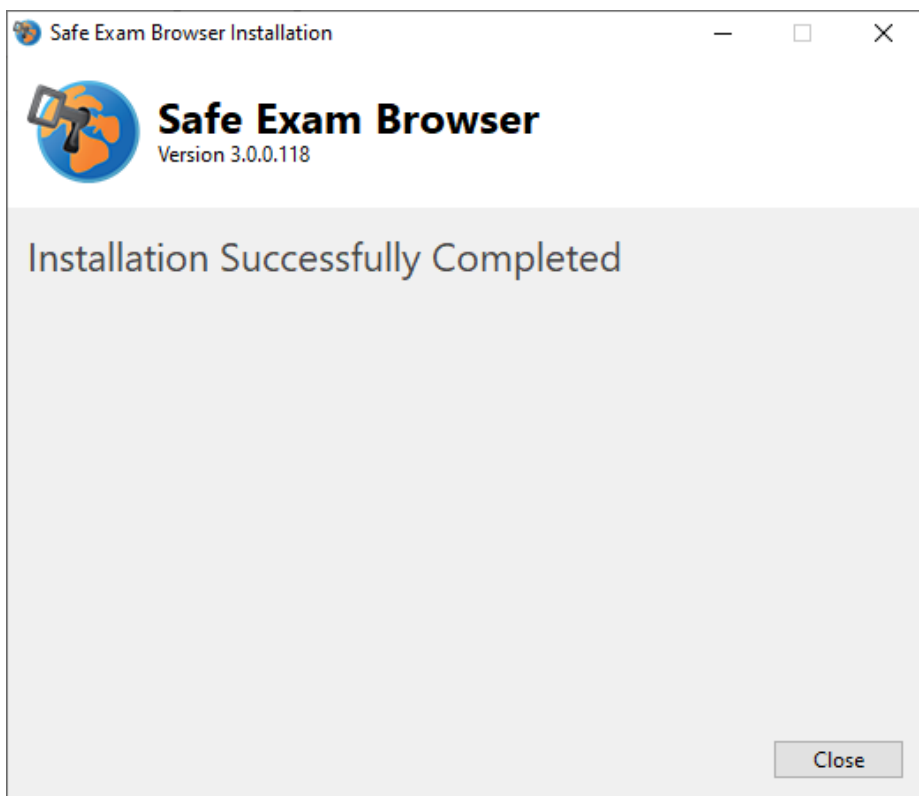
Accept the license conditions.



Press "Install" for the installation.



Press "Finish" to complete the installation.

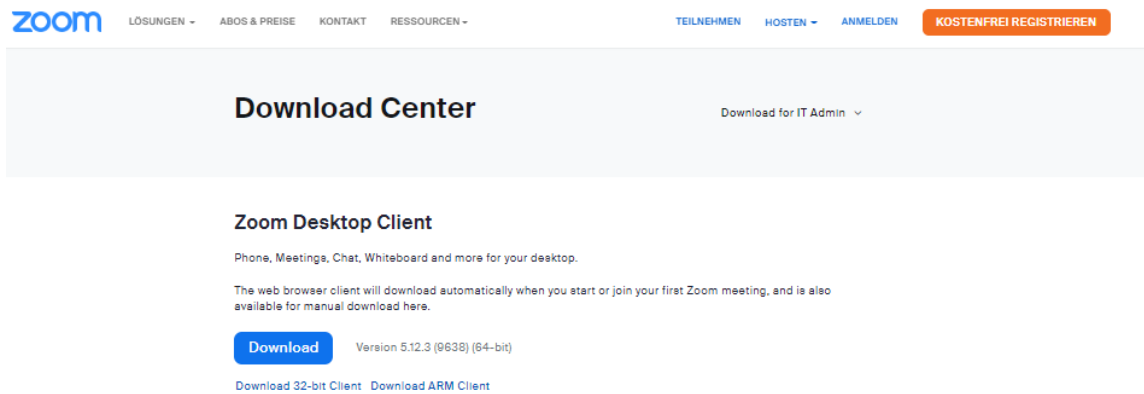


Installing Zoom on Windows

Go to <https://zoom.us/download>.

Click on “Download” at Zoom Meetings and install it with a double click.

The installation is complete as soon as the zoom window opens. You can close this window.



The screenshot shows the Zoom Download Center page. At the top left is the Zoom logo. The navigation menu includes: LÖSUNGEN, ABOS & PREISE, KONTAKT, RESSOURCEN, TEILNEHMEN, HOSTEN, ANMELDEN, and a prominent orange button for KOSTENFREI REGISTRIEREN. The main heading is "Download Center" with a sub-link "Download for IT Admin". Below this, the "Zoom Desktop Client" section is highlighted. It describes the client as a tool for Phone, Meetings, Chat, Whiteboard, and more. It notes that the web browser client downloads automatically. A blue "Download" button is present, with the text "Version 5.12.3 (9638) (64-bit)" next to it. At the bottom of this section, there are links for "Download 32-bit Client" and "Download ARM Client".

The installation is completed as soon as the zoom window opens. You can close this window.

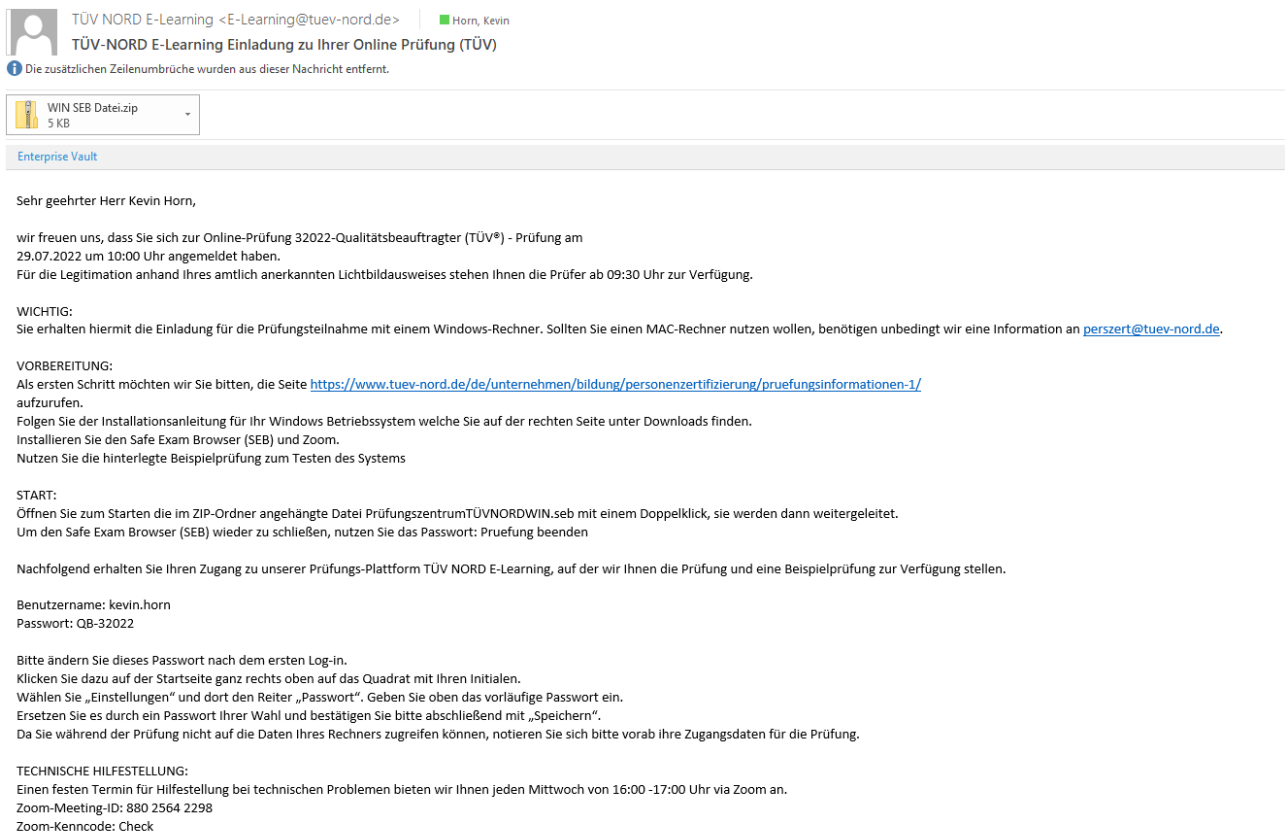
Exam simulation Windows

To ensure a successful exam day, we recommend that you go through the steps once after installing the programs so that you are prepared for the exam day.

For this purpose, we have prepared a step-by-step guide for you, with which you can already get to know the settings as well as the examination procedure.

Step 1: Invitation mail

You have received an e-mail from the examination center with your user name and password. Please make a note of this in advance.



TÜV NORD E-Learning <E-Learning@tuev-nord.de> | Horn, Kevin
TÜV-NORD E-Learning Einladung zu Ihrer Online Prüfung (TÜV)

Die zusätzlichen Zeilenumbrüche wurden aus dieser Nachricht entfernt.

WIN SEB Datei.zip
5 KB

Enterprise Vault

Sehr geehrter Herr Kevin Horn,

wir freuen uns, dass Sie sich zur Online-Prüfung 32022-Qualitätsbeauftragter (TÜV*) - Prüfung am 29.07.2022 um 10:00 Uhr angemeldet haben.
Für die Legitimation anhand Ihres amtlich anerkannten Lichtbildausweises stehen Ihnen die Prüfer ab 09:30 Uhr zur Verfügung.

WICHTIG:
Sie erhalten hiermit die Einladung für die Prüfungsteilnahme mit einem Windows-Rechner. Sollten Sie einen MAC-Rechner nutzen wollen, benötigen unbedingt wir eine Information an perszert@tuev-nord.de.

VORBEREITUNG:
Als ersten Schritt möchten wir Sie bitten, die Seite <https://www.tuev-nord.de/de/unternehmen/bildung/personenzertifizierung/pruefungsinformationen-1/> aufzurufen.
Folgen Sie der Installationsanleitung für Ihr Windows Betriebssystem welche Sie auf der rechten Seite unter Downloads finden.
Installieren Sie den Safe Exam Browser (SEB) und Zoom.
Nutzen Sie die hinterlegte Beispielprüfung zum Testen des Systems

START:
Öffnen Sie zum Starten die im ZIP-Ordner angehängte Datei PrüfungszentrumTÜVNORDWIN.seb mit einem Doppelklick, sie werden dann weitergeleitet.
Um den Safe Exam Browser (SEB) wieder zu schließen, nutzen Sie das Passwort: Pruefung beenden

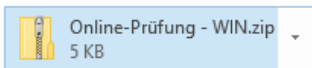
Nachfolgend erhalten Sie Ihren Zugang zu unserer Prüfungs-Plattform TÜV NORD E-Learning, auf der wir Ihnen die Prüfung und eine Beispielprüfung zur Verfügung stellen.

Benutzername: kevin.horn
Passwort: QB-32022

Bitte ändern Sie dieses Passwort nach dem ersten Log-in.
Klicken Sie dazu auf der Startseite ganz rechts oben auf das Quadrat mit Ihren Initialen.
Wählen Sie „Einstellungen“ und dort den Reiter „Passwort“. Geben Sie oben das vorläufige Passwort ein.
Ersetzen Sie es durch ein Passwort Ihrer Wahl und bestätigen Sie bitte abschließend mit „Speichern“.
Da Sie während der Prüfung nicht auf die Daten Ihres Rechners zugreifen können, notieren Sie sich bitte vorab ihre Zugangsdaten für die Prüfung.

TECHNISCHE HILFESTELLUNG:
Einen festen Termin für Hilfestellung bei technischen Problemen bieten wir Ihnen jeden Mittwoch von 16:00 -17:00 Uhr via Zoom an.
Zoom-Meeting-ID: 880 2564 2298
Zoom-Kenncode: Check

The file “PrüfungszentrumTÜVNORDWin.seb” is also attached in a ZIP folder to the e-mail.



Place the file on your desktop and unzip it.

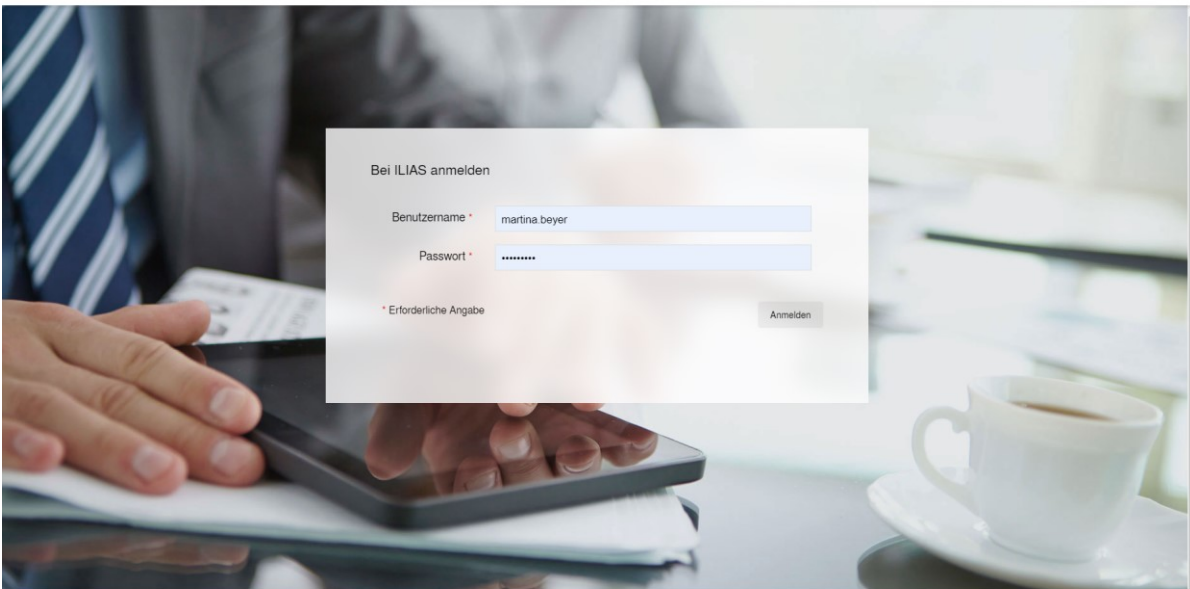
Step 2: Registration on system



PrüfungszentrumTÜVNORDWin.seb

Now open the file that we sent along. Double-click on the file to start the SafeExamBrowser directly and you will see the TÜV NORD login screen.

You can exit the SafeExamBrowser at any time by clicking on the bottom of the right side. The Quit password is: **"Pruefung beenden"**.



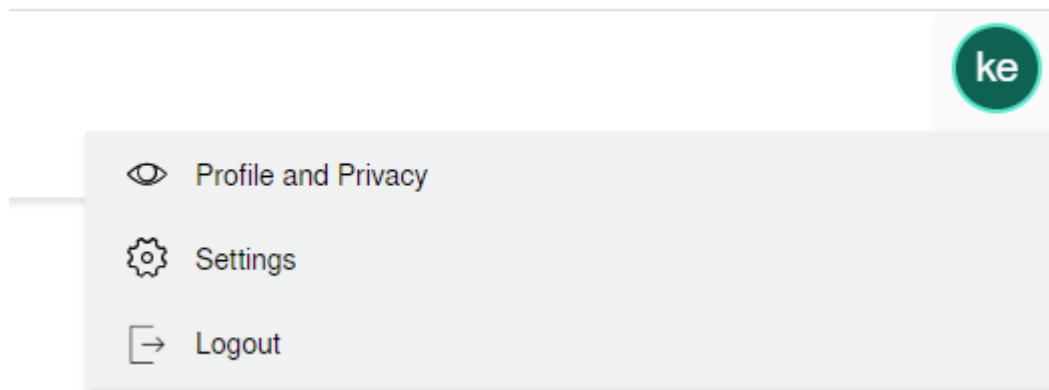
powered by ILIAS (v7.12 2022-07-29) · Impressum · Info Barrierefreiheit

You will get to the login screen. Enter the received username and password. You will see your dashboard.



Step 3: Change password

Please change your password first by clicking the round button on the top right side.



Settings

General Settings **Password** Mail Settings

Change Password

Current Password *

Allowed chars: A-Z a-z 0-9 _+?#*@\$%~!/:;
The password must have at least a size of 6 characters.

Desired Password *

Retype Password

Step 4: Prüfung aufrufen

Go back to the dashboard



- Dashboard
- Repository
- Personal Workspace
- Achievements
- Communication

Dashboard

Favourites

There are no favorites added yet.

My Courses and Groups

Prüfungszentrum der TÜV NORD Akademie



01123-IATF Auditor 16949 (TÜV®) - Exam for Continental
Registration No Registration Possible

Learning Progress ■■■

Click the appropriate exam under "My Courses and Groups".



Magazin > TÜV NORD Akademie > Prüfungszentrum der TÜV NORD Akademie > 01123-IATF Auditor 16949 (TÜV®) - Exam for Continental

- Dashboard
- Magazin
- Personlicher Arbeitsraum
- Lernwege
- Kommunikation

01123-IATF Auditor 16949 (TÜV®) - Exam for Continental

Inhalt Info Einstellungen Mitglieder Lernfortschritt Metadaten Export Rechte Voransicht als Mitglied aktivieren >

Zeigen Verwalten Sortieren

Neues Objekt hinzufügen Seite gestalten

Dear candidates,

We are pleased that you have registered for the examination. Below you will find all the important information and files concerning your examination.

For Windows users:
Test Zoom in advance -> click on the Zoom icon at the bottom left -> Join Meeting -> if you are then asked for the Meeting ID, everything is OK for the exam.
You will receive your exam session details on the day of the exam in the introduction to the exam.

For MAC users:
You must first enter the Zoom session on exam day, the examiner will then inform you when to start the Safe Exam Browser.
If you do not yet have the exam session details, please email Perszert@tuv-nord.de.

i To close the Safe Exam Browser (SEB) again, use the following password: Prüfung beenden

If you have any questions about the online exam process, please contact:
Kevin Horn at khorn@tuv-nord.de or Tel.: 040 8557-2677, Martina Beyer at mbeyer@tuv-nord.de or Tel.: 040 8557-1404.

We wish you every success with your exam!

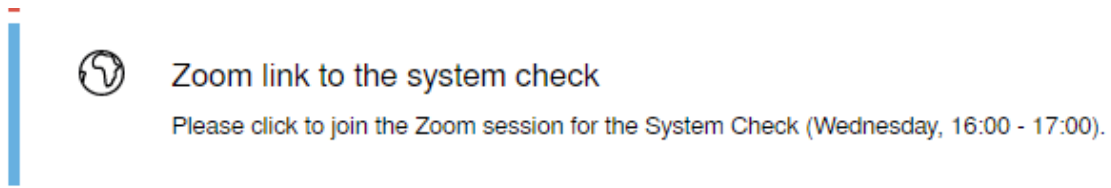
Your team from the TÜV NORD Akademie examination centre

01. The IATF Auditor-16949 (TÜV) - Exam and the link to the Zoom session will be available here on 27.01.2023 at 08:30.

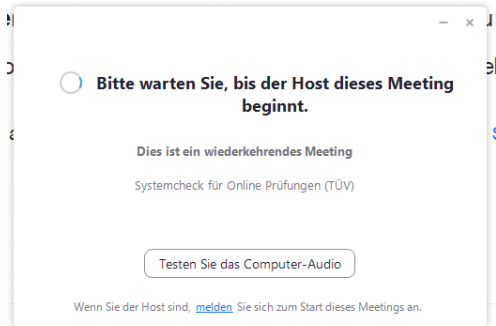
- 200201105-IATF 16949 - Auditor (TÜV) - a - 01.23 - English
Please join the Zoom meeting via link first.
Verfügbarkeit: 27. Jan 2023, 08:30 - 11:30
- 200201105-IATF 16949 - Auditor (TÜV) - a - 01.23 - German
Bitte treten Sie zuerst dem Zoom-Meeting via Link bei.
Verfügbarkeit: 27. Jan 2023, 08:30 - 11:30
- Zoom Meeting for your exam
Please click to join the meeting.
Verfügbarkeit: 27. Jan 2023, 08:30 - 19:00

Step 5: Testing the System

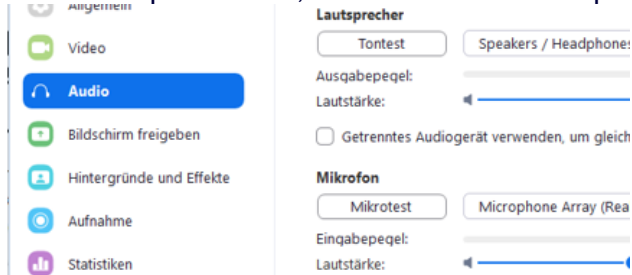
To check Zoom please open the



The following display appears:

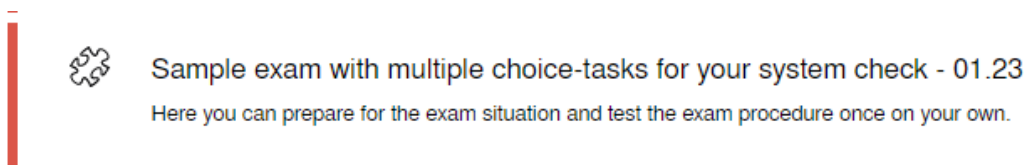


Test the computer audio, both audio and video please.



If everything works here, Zoom will also run smoothly in the exam.



To check the system, open the file



and familiarize yourself with the procedure of the exam.

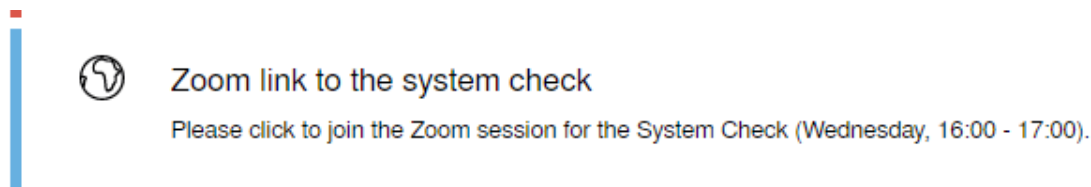
Under "All about the exam"

03. Exam Information & Instructions

-  Information about the exam
Here you will find all the important information about your exam.
-  Installation instructions for Zoom & Safe Exam Browser (SEB)
Here you will find the instructions for the required programmes for the online examination.

You will find the examination regulations and the guide to the certification scheme. Here you will find everything you need to know about exam content and procedures.

If something does not work or you still have unanswered questions, we are available on Wednesdays from 16:00 to 17:00 through the link



at your disposal.

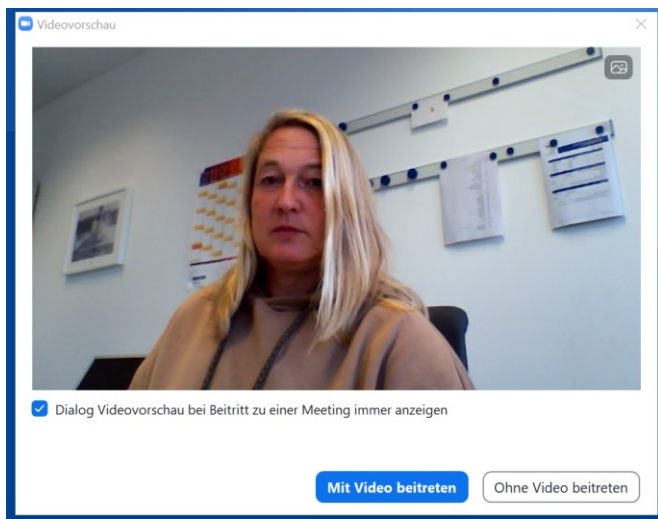
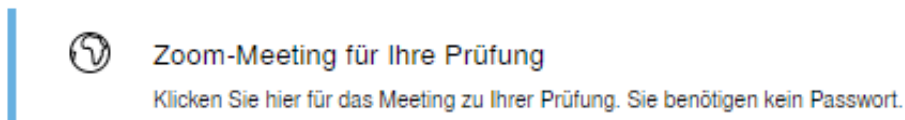
Step 6: On the day of the exam

On the day of the exam appear under 01

01. Die Prüfung Projektmanager (TÜV) sowie der Link zur Zoom-Sitzung stehen Ihnen am 28.10.2022 um 09.30 Uhr an dieser Stelle zur Verfügung.

both the exam and the zoom session for the exam.

First start with the zoom link.



Select "Join with video

You are in the waiting room for the exam.

There will first be a 1-to-1 zoom video call so that we can establish legitimacy based on your identification document and view your workstation.

It may take a moment in the waiting room, as the interviews must be conducted with candidates individually for data protection reasons. Please be patient.

Afterwards, you will be pushed back into the waiting room. You will have to wait there until all candidates are ready. Then all candidates will be brought into the Zoom examination room for a joint briefing. During this briefing, explanations about the exam will be given and you will have the opportunity to ask questions.

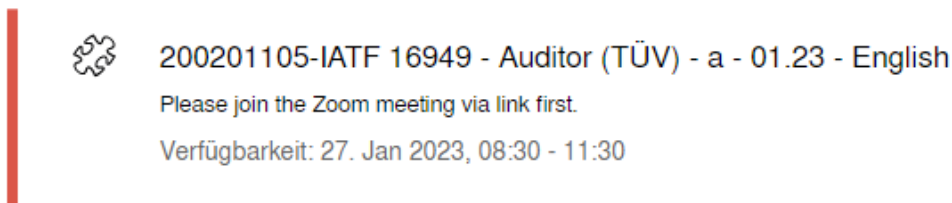
A password is required to begin the exam.

By entering the password, you confirm that you have been informed about the exam rules and that you have had the opportunity to ask questions in advance. You affirm that you will not appropriate or disclose any confidential exam materials (photographing, filming, or copying exam questions, etc.) and will not attempt or participate in any cheating. You accept the rules of the certification body including the "General Examination Regulations" by entering the password.

You will receive the password during the briefing together in the Zoom exam room to start the exam together.

The exam will also take place together with all other participants in this shared Zoom exam room. You will see all the other participants and will be seen by everyone, just like in a face-to-face exam.

Now click the examination



200201105-IATF 16949 - Auditor (TÜV) - a - 01.23 - English
Please join the Zoom meeting via link first.
Verfügbarkeit: 27. Jan 2023, 08:30 - 11:30

Start the exam via the "**Test starten**" button in the upper left corner.

Info Results Learning Progress

Start the Test

Introductory Message

Welcome to the exam IATF 16949 - Auditor (TÜV).

Please first join the Zoom meeting via the link on the previous page.

Enter the password mentioned in the briefing.

Enter Test Password

This test can only be accessed with a test password. Please enter the test password to start the test.

Test Password *

* Required

Submit Cancel

Only when you press the "Submit" button will you start your exam and the exam time will begin.

Step 7: After the exam:

If the exam time has expired or you end the exam via the "Test beenden" button, a provisional result is immediately displayed for pure MC exams.

Herzlichen Glückwunsch! Sie haben den Test **bestanden**. Sie haben die Note "bestanden" erzielt.

or

Schade, leider haben Sie den Test **nicht bestanden**. Sie haben die Note "nicht bestanden" erzielt.

Drucken

PDF-Export

For technical reasons, you cannot select the Print and PDF Export buttons.

For exams with open tasks, no preliminary result can be displayed, as these are evaluated by the examiner afterwards.

Our examinations are subjected to a second review before the official announcement of the result, which also includes the examiner's feedback on the examination conditions and any special features that may have arisen.

You will be notified of your exam results by the training provider shortly after the exam, but no later than six weeks after the exam.

If you pass the examination, the TÜV NORD CERT certificate is the examination certificate. Pass or fail grades will be given on the examination.

Assistance in case of difficulties

We offer a set appointment for technical assistance and questions about our online exams every Wednesday from 4:00 - 5:00 pm via Zoom.

[Zoom-Link zum Systemcheck](#)

You can reach us in urgent cases at:

Mail: PersZert@tuev-nord.de

Phone: 040 8557-2557

The Examination Center wishes you good luck.