

Information on personnel certification in the SHE sector according to the SHE personnel certification programme VAZ - Verband akkreditierter Zertifizierungsgesellschaften e.V.

Contractors for technical services and personnel service providers are increasingly being used in industry. Certification in accordance with the SCC regulations (Safety Certificate Contractors) is offered to these companies as proof of compliance with essential occupational health and safety requirements.

In many sectors, such as the petroleum and chemical industries and the power plant sector, the SCC certificate is a prerequisite for awarding a contract to a company.

A key component of SCC is the requirements placed on the training of employees and supervisors of contractor companies. In the SCC and SCP checklists, mandatory questions 3.2 and 3.3 require successfully completed, recognized SGU examinations. A passed examination or a valid certificate is often the "entry ticket" at the factory gate. In order to ensure a uniform standard of training, the examination content and examination criteria have been defined as binding.

Since 9 December 2011, TÜV NORD CERT GmbH has been accredited by the German Accreditation Body DAkkS for SCC personnel - operational personnel in the SHE sector.

Since 01.01.2012, only SCC examination organisations accredited by the DAkkS are permitted to carry out recognised SHE exams and issue SCC personnel certificates with the SCC logo.

Since 15.10.2021, the transfer of ownership of the SCC certification programmes and SHE personnel from the DGMK - German Scientific Society for Petroleum, Natural Gas and Coal - to the VAZ - Association of Accredited Certification Bodies e.V. - has resulted in new marginal conditions for SHE inspections:

The main change is the shortening of the validity period to 5 years without surveillance. Regardless of the validity date on the respective certificate, all certificates in accordance with Doc. 16, 17 and 18 of the SCC 2011 regulations lose their validity on 31 October 2026.

The basis for the certification of SHE personnel (OPERATIVE EMPLOYEES and SUPERVISORS) is the normative document "SHE Personnel VAZ 2021" (Annex). The specifications are summarised below.

There is a SHE questionnaire for both OPERATING EMPLOYEES and SUPERVISORS.

The SHE question catalogue contains 14 subject areas. There are 40 learning objectives for OPERATING EMPLOYEES and 70 learning objectives for SUPERVISORS.

The examination for OPERATIVE EMPLOYEES lasts 60 minutes and consists of 40 single-choice questions from the 40 learning objectives. The exam is passed if at least 70% of the questions are answered correctly, i.e. at least 28 correct answers are given.

The exam for SUPERVISORS lasts 105 minutes and consists of 70 single-choice questions from the 70 learning objectives. The exam is passed if at least 70% of the questions are answered correctly, i.e. at least 49 correct answers are given.

The fulfilment of the entry requirements for participation in the SHE examination must be proven by means of a certification application and corresponding documents.

The entry requirements for participation in the SHE examination and for the issuing of the certificate remain as follows.

Extract from the normative document "SGU-Personal VAZ 2021" as of 15.10.2021

Entry requirements:

Requirement	Supervisors at the operational level (SHE personnel VAZ document 017)	Operationally active employees (SHE personnel VAZ document 018)
Training*	Completed vocational training in accordance with the Vocational Training Act (BBlG) or equivalent or higher-level training	Completed vocational training in accordance with the Vocational Training Act (BBlG) or equivalent or higher-level training
Substitute training for missing vocational training	min. 3-day training course (24 hours) with learning objectives for supervisors in accordance with Table 1 (in the above-mentioned normative document)	min. 3-day training course (24 hours) with learning objectives for employees according to Table 1 (in the above-mentioned normative document)

Explanations on the verification of professional training/work experience for SHE personnel

Vocational training in D	Vocational training abroad	Semi-skilled/unskilled person from Germany and abroad
<p>Person with completed vocational training according to BBlG¹ or person whose qualification corresponds to the qualification group 1, 2, 3 or 4 according to Annex 13 SGB VI</p> <p>Proof: vocational training qualification e</p> <p>.g: Skilled worker certificate Bachelor's certificate, diploma Master's certificate Master's certificate</p>	<p>Person whose qualification corresponds to qualification group 1, 2, 3 or 4 according to Annex 13 SGB VI with at least 1 year of professional experience in Germany and thus knowledge of German occupational safety and environmental protection</p> <p>Proof: vocational training qualification e</p> <p>.g: Skilled worker certificate Bachelor's certificate, diploma Master's certificate + Confirmation from employer of at least 1 year of professional experience in Germany</p>	<p>Person whose qualification corresponds to qualification group 5 according to Annex 13 SGB VI, but who have acquired skills based on at least 3 years of professional experience in Germany in a state-recognised training occupation¹ that usually correspond to those of a person in the higher qualification group 4 and thus have knowledge of German labour and environmental protection</p> <p>Proof: Confirmation from employer of at least 3 years of professional experience in Germany in a state-recognised training occupation</p>
<p>still valid² SHE training including examination according to document 016</p> <p>Evidence: SGU examination certificate according to document 016 or Documentation according to SCC regulations 2006, document 016, chap. 8 or documentation according to norm. SCC regulations 2011, document 016, chap. 7 or SHE exam certificate according to document A016 or documentation (Austria)</p>		
<p>or</p> <p>still valid² SHE exam according to document 017 or 018</p> <p>Evidence: SHE exam certificate according to document 017 or 018 or SHE exam certificate according to document A017 or A018 (Austria) or VCA diploma, listed in the Centraal Diploma Register (www.vca.ssvv.nl) (Netherlands)</p>		

¹ List of recognised training occupations pursuant to Section 90 (3) No. 3 BBlG published in the Federal Gazette, last BANz AT 28.07.2017 B9

² If the validity of the SHE examination certificate according to doc. 016, 017 or 018 has expired, it can be accepted in exceptional cases to fulfil the entry requirement if the new examination is carried out within 3 months of the expiry of the validity of the old certificate.

The alternative training can be provided by occupational safety specialists (Sifa), accident insurance institutions (UVT) or recognised training providers qualified in the field of SHE. If training is provided by a Sifa, proof of completed Sifa training must be enclosed with the certificate of participation. The accredited personnel certification body decides on the recognition of training providers qualified in the field of SHE.

**Mrs Martina Beyer will be happy to assist you,
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Additional information can be found on the homepage of the VAZ e.V. [association \(vaz-ev.de\)](http://www.vaz-ev.de) and the DAkKS <http://www.dakks.de/>.